

PURGATORY METROPOLITAN DISTRICT
MINUTES OF BOARD OF DIRECTORS MEETING

A joint regular meeting of the Purgatory Metropolitan District and the Purgatory Metropolitan La Plata-San Juan Sub-District was held Wednesday, February 21, 2024 at the Purgatory Metropolitan District Community Center. Directors Sharon Henschen, DeeDee Carlson, Susan Voorhees and Mark Gebhardt were in attendance. Also in attendance Eric Hassel, David Smith, Frankie White, Amy Ward and John Ogier. Attending via Zoom, Rick Johnson, Kim Crawford from Butler Snow.

Minutes

Susan Voorhees made a motion to approve the January 10, 2024 minutes with grammar and punctuation corrections. DeeDee Carlson seconded the motion. Motion passed.

Board Officer Election

The board nominated Mark Gebhardt for President, Susan Voorhees for Vice President and Sharon Henschen for Secretary. DeeDee Carlson made a motion to elect the slate as presented. Mark Gebhardt seconded the motion. Motion passed.

WWTP Update

Rick Johnson reported that the second pre-construction conference is planned for this morning at 11:30, Rick is hoping to set the construction start date at this meeting. TFK has submitted a pay request for \$289,944.0 to order and pay for materials for the plant mostly wiring, hoping to protect against price increases. Eric plans to submit this as a request for funds from the CRWPDA loan prior to the District paying for the materials. To date our request for draws on the loan have been for expenses already paid by the District. Susan Voorhees made a motion to approve payment of the TFK pay request #2, and to apply for a reimbursement from the CRWPDA loan for that amount. DeeDee Carlson seconded the motion. Motion passed.

Rick explained that Eric Hassel and Amy Ward are the administration managers on the wastewater plant construction. Rick and his staff are doing the construction management on the project. Rick is working to create checks and balances to get all aspects of the project managed correctly.

Kim Crawford reported that the loan closing took place last Friday without problems. This was also set up as a draw down loan, in order to reduce interest over time. The interest rate at closing was 5.37% for the duration of the loan.

Eric Hassel reported that he has prepared reimbursement requests 6, 7, and 8 for the CRWPDA loan. DeeDee Carlson made a motion to approve reimbursement requests 6, 7 and 8. Sharon Henschen seconded the motion. Motion passed.

Management Report

Eric Hassel presented a will serve letter for Aspen Ridge Estates. This is for 12 single family lots with one EQR per lot. Susan Voorhees made a motion to approve the will serve letter, Sharon Henschen seconded the motion. Motion passed.

Eric Hassel then presented a will serve letter for Gray Rock South, in LaPlata County for 100 single family units with some smaller cabin lots also. DeeDee Carlson made a motion to approve the will serve letter for Gray Rock South. Mark Gebhardt seconded the motion. Motion passed.

Financial Report

The board discussed getting credit cards for the staff, and the draft credit card policy the board had reviewed prior to the meeting. Mark Gebhardt made some suggestions on the draft policy. The board approved cards for all three employees to facilitate each having the ability to use it for gas in snow removal vehicles. DeeDee Carlson made a motion to approve getting the credit cards and the draft policy with Mark Gebhardt's suggestions. Sharon Henschen seconded the motion. Motion passed.

The board reviewed bills being paid today with the addition of David Smith for \$8,225.00. Susan Voorhees made a motion to approve paying the bills including David Smith. DeeDee Carlson seconded the motion. Motion passed.

Frankie White presented an engagement letter from Ronny Farmer for the audit of the 2023 financial statements. Susan Voorhees made a motion to approve Mark Gebhardt signing the engagement letter. DeeDee Carlson seconded the motion. Motion passed.

The meeting adjourned. Next Meeting: March 20, 2024 at 9:00 am in the Purgatory Metropolitan District Community Center.